

*[Please replace with your own letterhead]*

Date

Requestor's name

Company

Address

City / Suburb

# Whole person impairment assessment report – physical injuries

# Name of injured worker

**Date of birth** day month year

**Claim number** **/**

**Date of injury** **/     /**

Dear

My qualifications to make this report are      .

I advise that I have prepared this report in accordance with the South Australian Employment Rule 66 ‘Content of expert reports’ which came into effect on 28 November 2024.

Further to your letter of xx month xxxx, I saw worker's name on xx month xxxx at location for a whole person impairment assessment and report.

The worker attended unaccompanied/with {name of support person} *[please select appropriate].*

An interpreter was not present at the consultation/An official interpreter {name and NAATI number} was present and assisted throughout the consultation.

I explained my role as an accredited assessor of whole person impairment, and also that my report from this assessment would be sent to ReturnToWorkSA.

You have requested an assessment of whole person impairment for the following work injury(ies) (chronologically):



You have requested that I assess and combine the following impairments as they result from the same injury or cause:



You have requested that I assess and deduct the following impairments as they are unrelated to the work injury (ies):



**HISTORY**

**Social and personal history**

**Occupational history**

**History of the work injury(ies)**

*[Including onset, treatment, and subsequent progress, management, and investigations]*

**Current reported symptoms**

**Current treatment including medications**

**Activities of Daily Living (ADL)**

*[Provide details of the impact of each individual impairment on ADL, including those of any co-morbidities or pre-existing/unrelated conditions]*

**Past medical history including any co-morbidities or pre-existing/unrelated conditions**

*[Please list any any co-morbidities or pre-existing/unrelated conditions. Where relevant to the work injury, i.e. where there may be impact on the compensable injury, or similar presentation, please include details of treatment, investigations, and current symptoms]*

**Relevant imaging available**

*[Include comment on the findings of each film and/or imaging report reviewed, how they were reviewed (e.g. online, pdf etc), and if relevant films were not reviewed, the reason therefore]*

**DOCUMENT REVIEW (aside from imaging listed above)**

I confirm I reviewed the following documents provided:

*[Each document is to be individually listed with date and author and including comment on relevant findings/opinion]*



4.

5.

**EXAMINATION**

*[Should include full clinical findings in accordance with the Impairment Assessment Guidelines (IAGs) and AMA5, with copies of any worksheets used provided with the report]*

**OPINION**

**Diagnosis/Diagnoses:**

*[Basis and evidence used for determining the patho-anatomical diagnosis for each injury must be provided. Diagnosis must be specific and state exact location and side of body, for example, L5/S1 prolapse]*

**Determination of whether the injury has stabilised (as defined in the section 4(18) of the *Return to Work Act 2014*) for each work injury assessed:**

*[Basis and evidence used for determining stability in respect of each injury/condition (if more than one) must be provided. Assessor should note the specific requirements for stability for some conditions in the IAGs (e.g. peripheral nerves)]*

**Impairment assessment for each work injury listed (as per requestor instruction)**

*[Detail methodology, calculations and rationale, providing all relevant references to AMA5 (or AMA4 for Visual) and the IAGs which were followed and/or complied with.*

*Impairments arising from different dates are to be assessed chronologically by date of injury. Consider the instructions in the request letter in relation to the combination of multiple impairments and assessment of pre-existing or unrelated impairments. Detailed reasoning must be provided in relation to the assessment of pre-existing/unrelated impairment considering the available evidence, whether a deduction is applied or not.*

*The information provided should be sufficiently detailed to permit the reader to clearly understand how you arrived at your assessment, and that all relevant parts of the IAGs and AMA5 have been considered and complied with.*

*If any one or more assessments of impairment is influenced by additional information provided by the worker, please clearly identify such information, provide a copy, and explain how and to what extent it influenced your assessment]*

1.

2.

3.

**Summary table**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Body part or system** | **Impairment Assessment Guidelines**  **Chapter, page, table/figure** | **AMA5**  **Chapter, page, table/figure** | **% WPI**  **All assessed impairments** | **% WPI**  **Pre-existing or unrelated impairments** | **% WPI**  **Work injury impairment** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| (add extra rows if necessary)  **Totals (from Combined Values Chart AMA5)** | | | **%WPI**  **Total all assessed impairments** |  | **%WPI**  **Total work injury** |

The contents of this report are true to the best of my knowledge and belief. This report has been written in accordance with the current edition of the *Impairment Assessment Guidelines.*

Please phone me on: telephone number

or email at: email address if I may be of further assistance.

Yours sincerely,

Title, First name, Surname

Accredited by the SA Minister for Industrial Relations for impairment assessment of [body system/s] for the Return to Work scheme

**Please Note:**

In addition to the guidelines shown under the heading ‘Impairment assessment for each work injury listed’, you need to be aware that the South Australian Employment Tribunal (SAET) has made rules (South Australian Employment Tribunal Rules 2024) which include a rule regarding the content of reports prepared by experts. These Rules should be taken into consideration in writing your report as your report may become relevant to an application for a decision to be reviewed by the SAET.

The relevant rule states:

**66. Content of expert reports**

(1) If a party proposes to rely on expert evidence in a proceeding, the party must seek a written report from the expert, which must:

1. set out the expert's qualifications to make the report
2. set out the facts and factual assumptions on which the report is based;
3. identify any documentary materials on which the report is based;
4. distinguish between objectively verifiable facts and matters of opinion that cannot be (or have not been) objectively verified;
5. set out the reasoning of the expert leading from the facts and assumptions to the expert’s opinion on the questions asked;
6. set out the expert’s opinion on the questions asked;
7. be provided on the understanding and acknowledgement that the expert’s primary duty is to be truthful and accurate to the Tribunal rather than to serve the interests of a party or parties;
8. make reference to this rule; and
9. comply with any requirements imposed by any Practice Direction.